



RYAN INTERNATIONAL ACADEMY, Hinjewadi

Circular No :RIAH/036/AY 2022-23

Date :15th August,2022

Dear Parents and Students,

Greetings from RIAH!

Discipline ,rules and regulations are about setting limits, clarifying roles, responsibilities, and mutual expectations and creating a predictable, orderly and stable school atmosphere. We have always believed in working hand in hand with the Parent Fraternity and seek your cooperation in instilling the right values in our students.

School Norms

SCHOOL DISCIPLINE AND CODE OF CONDUCT FOR STUDENTS:

- ✓ Entry into school premises is not permitted before 7:30 a.m.
- ✓ School gate will close sharp at 8 am. Late arrival will be permitted between 8:00 am. to 8:05 a.m., only 3 times in a month. Parents need to make an entry in the late comer register in case they are late after 8:05 am entry would be denied strictly.
- ✓ Parents are not allowed to drop children inside the school building .Kindly follow the rules being made for that.
- ✓ Skates, Heavy bags or some other belongings should be dropped at the main entrance with the proper label over the bags (class and name are must to mention)



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- ✓ Students must come to school in neatly laundered uniform and polished shoes. If any of the child feels cold then the child can wear white leggings/stockings. Only Grade 1 and 2 students are permitted to wear casual dress on their birthdays. Grades 3 and above to wear complete uniform. House uniform to be worn on Mondays and Fridays.
- ✓ On non working days, when students are called to school for practice of co-curricular activities and school events, students should come to school in House uniform.
- ✓ The hair should be trimmed and the nails must be cut regularly. Girls with long hair should make two braided plaits. Use of black hairband and black clips are a must. Painted nails, coloured fancy hairbands and clips should be avoided.
- ✓ A minimum of 75% attendance is compulsory to be eligible to appear in the Term end examination.
- ✓ Respect for school property and school belongings is an absolute must.
- ✓ Every student is required to wear the school identity card each day of the school.
- ✓ Any communication sent in the school diary must be acknowledged by the parent/guardian.
- ✓ English is second language for most of us, but it is also a medium of instruction. In order to acquire proficiency in spoken English, all students must compulsorily converse in English in school.
- ✓ Punctuality and regularity in attendance is essential. Students who have been absent the previous day must bring a note of explanation through 'Record of Non-attendance' page of the school diary without fail. Kindly avoid sending leave notes via WhatsApp or mail.



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- ✓ A vigilant outlook should be maintained towards keeping the surroundings clean. All waste papers should be picked up and thrown into the dustbin.
- ✓ Students must extend due courtesy and respect to all members of staff, non teaching staff and utility staff. Respect of elders and affection for juniors should be soundly inculcated.
- ✓ Monthly planner which is shared on 1st of every month should be checked thoroughly to get the insight of upcoming events and activities.
- ✓ Never skip should be checked daily for all school updates.
- ✓ Parents need to ensure that material whenever is asked or requested to bring for a particular activity or competition should be sent on the given date to avoid the inconvenience child faces in the class when he/she doesn't participate in the activity.

PROHIBITED BEHAVIOUR:

- ✓ Irregular attendance, habitual late coming, leaving the school premises without permission.
- ✓ Writing, scratching, engraving graffiti, drawing and splashing ink or defacing the school walls, furniture and property.
- ✓ Use of foul language.



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PROHIBITED ITEMS:

- ✓ Trinket, Jewellery , Henna, or Tattoos.

- ✓ Objectionable literature or expensive items.

RIAH seeks your cooperation!

Best Regards

Sonika Kochhar Girotra

Principal

