



Ref No:- RIAH/24-25/026

Date:- 18/09/2024

To,
Joint Secretary,
CBSE Affiliation Unit,
Shiksha Kendra, Community Centre,
Preet Vihar, New Delhi.

Ref.: Application No. SL-01288-2526 and Trans. Id. – SL0128825262202406251125903

Sub.: Request for extension of timeline for uploading documents.

Dear Sir,

We are applied for the State Government NOC but due to a series of public holidays, festivals, and long weekends, many key departments and officials essential for processing the required documents have been delayed. As a result, we have not yet received the documents necessary to address the insufficiency raised in our application

We are committed to resolving this matter promptly and are working diligently to obtain the required documentation. In light of the unforeseen delays, we respectfully request your good self for an extension of 15 days (till 3rd October 2024) to allow us to submit the documents as per the bye laws of CBSE.

We assure you that we will meet the extended deadline and provide all necessary documents within the given time.

Thanking You.

Ms. Sonika Kochhar Girotra

Principal, Ryan International Academy Maan, Pune

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